

RESIDENT'S SERVICE REQUEST (Short Form)

Resident's Name: _____

Address: _____ Apt. No. _____

Request: _____

Work Phone: _____ Home Phone: _____

You Are _____ Are Not _____ authorized to enter if no one is at home.
(Initial applicable blank)

Signed: _____ Date: _____ Time: _____
(Resident)

Received By: _____ Date: _____ Time: _____

FOR OFFICE USE ONLY

Work Completed by: _____ Date: _____

Charge Cost To Resident: Yes No

Reason to Charge: _____ Amount: \$ _____

Action Taken: _____

Comments: _____

This form must be submitted with any service or repair request and signed by tenant only. Please complete the above requested information. **Do not** write on section below dotted line. Return the completed form to us at 2082 N. Main St. Manteca Ca. 95336. You may do this via regular mail, fax, email or through our drop box.



MainStreet Realtors Property Management/2082 N. Main St. Manteca 95336
P# 209-823-6000 / F# 209-823-6077
www.MSR4RENT.com then click on "mobile notification" to send us a text message or click on "contact us" to send an email.



California Apartment Association Approved Form
www.caanet.org
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